

Production Risk Profiler

Completing this generic guide aids in identifying and communicating safety hazards, risks and controls for the safety of people attending, performing in or working on productions at Manning Entertainment Centre including the different phases of bump in, performance, and bump out.

The Work Health and Safety Act 2011 and Regulations require anyone in control of a production activity (a workplace) to consult with the stakeholders, identify the potential hazards of the proposed activities to assess the risks involved, develop controls to eliminate or minimise the risks, communicate them to all at-risk stakeholders, and to monitor the effectiveness of those controls. Some activities are strictly regulated by WorkCover. Under the Act, all stakeholders including the Licensee, Performers, Contractors, Staff and Volunteers have a duty of care to identify and warn people about risks relating to the production.

All production activities must be conducted in accordance with the relevant Legislation, Statutory Regulation, and Australian Standards. Manning Entertainment Centre considers the Safety Guidelines released by MEAA, AEIA and the Australian Film and Television Industries as the minimum acceptable production safety guidelines for activities not strictly regulated by WorkCover. Nothing in this guide shall relax or contravene any provision of any Standard, Act or Regulation. This generic guide may not cover all hazards, hazards that coexist, hazards that may evolve due to a lack of or effectiveness of controls, controls operating in isolation or hazards outside of the control of Manning Entertainment Centre.

Category	Safety Considerations	Tick Yes	Provide Brief Details for Yes	MEC Use RA Required?
Health and Safety	Does your Business have a Work Health & Safety Policy?			
	Have you Completed a Risk Assessment for this production?			
Cast & Crew	Do you have External Contractors working on this production?			
	Do you have Volunteers working on this production?			
	Are all cast and crew competent in completing their required tasks?			
Electrical	Will you use your own Electric appliances as part of the show?			
	Do you intend to use Custom made electric items or props?			
	Is any On site electric wiring required?			

Production Risk Profiler

Manual Handling	Will there be any Heavy, Large or Awkward items moved during bump in/out or performance?			
Working at Height	Is there any need for staff to work at height at any time during the bump in/out or performance?			
Noise	Does the show contain loud music or Noises?			
Fire Safety	Do all Sets, Props, Scenery, Drapes, Staging Items meet Australian Fire Safety Standards?			
	Are any Flammable Liquids or Gasses used in the show?			
	Are Pyrotechnics used as part of the show?			
	Do the cast Smoke on stage during performance?			
	Is there any Cooking of Food during the performance?			
Special Effects	Are Fog, Smoke, Haze, Powders, Glitter, Strobes, Lasers, Projectiles or Confetti Cannons used as part of the performance?			
Flying or Rigging	Does the show contain any Flown Scenic Items or People?			
Staging	Will Scaffolding be erected at any stage?			
	Will there be any Set Construction on site (e.g. Assembly, Carpentry, Welding, Power Tools)?			
	Does the show contain any Moving Sets, Scenery, Rostra or Props?			
Animals	Are Live Animals used in the show?			

Production Risk Profiler

Performance and Behaviors	Does the show contain any Stunts, Acrobatics, Trapeze or Overhead Acts?			
	Does the show contain any Anti-social Behaviors, Drugs, Alcohol or Nudity?			
	Is there any part of the performance that includes Interacting Physically or otherwise with the Audience?			
Security	Are Security Services required to prevent persons entering stage, back stage or dressing rooms?			
Special Needs	Do any Cast or Crew have a Disability or other Special Need?			
Are you aware of any other staging or production hazard that may harm people?				
Are you aware of any past safety incidents relating to the production or similar productions, or the cast, crew or production companies involved?				
Who are the Persons Managing Safety of your Production at the MEC?			Name	Contact