Production Rider

Title_____

Staff

Do you have your own Technical Staff? YES ☐ NO ☐

Details_____

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Staging Requirements

Do you require any particular seating on stage for cast and crew? YES ☐ NO ☐

Details_____

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Do you intend to fly/suspend any items of scenery? (Fees Apply) YES ☐ NO ☐

Details_____

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Do you intend bringing in floor scenery? eg Flats, rostra, trucks etc… YES ☐ NO ☐

Details_____

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Do you require the use of the Dance Floor Tarkett (Fees Apply)? YES ☐ NO ☐

Do you require a Lecturn? YES ☐ NO ☐

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Is there anything else you need to advise us about what is happening onstage?

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Audio Visual Requirements

Does your show use audio visual equipment?   YES ☐   NO ☐

Details _____

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Lighting Requirements

Will you supply a specific Lighting Plot and Lantern Schedule?	YES	☐	NO	☐
Do you need a lighting design by MEC staff before your rehearsal?	YES	☐	NO	☐
Do you require the use of Follow Spots?	YES	☐	NO	☐
Can you arrange Volunteer Follow Spot Operators?	YES	☐	NO	☐
Do you need the lighting technician at your rehearsals?	YES	☐	NO	☐
Will your rehearsal be in the correct running order?	YES	☐	NO	☐

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Audio Requirements

Does your show contain complex audio configurations i.e. Bands? YES ☐ NO ☐

Details_____

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Can you supply a Stage Plot and Audio Patch List? YES ☐ NO ☐

Will you require use of the CFIII Full Concert Grand Piano (9ft)? YES ☐ NO ☐

Will you require use of the CIII Baby Grand Piano (7ft)? YES ☐ NO ☐

Will you need to use the orchestra pit? YES ☐ NO ☐

Do you need wireless microphones or lapels? YES ☐ NO ☐

Details_____

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Equipment – Effects - Other

Smoke Machine	YES ☐	NO ☐
Hazer	YES ☐	NO ☐
UV Lights	YES ☐	NO ☐
Strobe Lights	YES ☐	NO ☐
Video Projector and Screen	YES ☐	NO ☐
Sharks tooth Scrim	YES ☐	NO ☐
Mirror Ball	YES ☐	NO ☐
Pyrotechnics	YES ☐	NO ☐
Animals on Stage	YES ☐	NO ☐

Production Rider

Photography and Video

Will there be professional Photography or Video?   YES ☐   NO ☐

Details_____

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Set Up Time: _____

Information for Technicians

Supplying the technical staff with the correct information is critical to the success of your rehearsal and show. We expect that the following documents be supplied to the technical staff.

SHOW RUNNING ORDER -   Details how the show will run with timing information about each act, scene, interval and items to be presented.

These can include the following or may be separate as best serves the show and crew.

    SONGS LIST -   For all crew

    LIGHTING CUE PLOT -   For the Lighting desk operator with information about lighting changes, costumes, look or feel of the items presented.

    FOLLOW SPOT CUE SHEET -   For the followspot operators. What song, pick up whom, where from, what colour used, full body/half body/face & shoulders/ or pin spot