



Main Auditorium Hire Agreement

Applicant Details

Name

Agency

ABN

Address

Postal Address

Email

Phone

Website

Production Title

Production Schedule

Date

Purpose

Start Time

Finish Time

Bump In, Rehearsal, Performance, Bump Out

I, _____ of _____ declare that I am authorised to act on behalf of the above named hirer.

The hirer agrees that the said premises shall be used for the production as listed above and for no other purpose. I now pay the sum of \$500 (\$250 community rate) as security deposit on account of such hiring and agree that the hirer shall promptly and punctually pay MidCoast Council all monies which may be payable in respect of this hiring, in accordance with the Council's Terms and Conditions of Hire and Schedule of Fees and Charges.

The hirer agrees to be bound by and shall observe, perform and fulfil the requirements of the Terms and Conditions of Hire.

Signature of Applicant - _____ Date - _____

CREDITOR DETAILS VERIFICATION FORM

When completing this form:

- Use a blue or black pen;
- Use BLOCK LETTERS;
- Print only and write clearly.

COMPANY NAME	
TRADING NAME	
MAILING ADDRESS	
ACCOUNTS CONTACT PERSON	
CONTACT PHONE NUMBER	
CONTACT EMAIL ADDRESS	
REMITTANCE EMAIL ADDRESS	
ABN	
REGISTERED FOR GST	YES <input type="checkbox"/> NO <input type="checkbox"/>
BANKING DETAILS	
BSB	
ACCOUNT NUMBER	
ACCOUNT NAME	

OFFICE USE ONLY

CREDITOR NUMBER	
VERIFYING OFFICER	
DATE	