

Fees and Charges 2023-2024

Venue Hire

	Per	
Main Auditorium Performance Professional Rate	Performance	10% of Gross Box Office OR \$1,000 (whichever is greater)
Main Auditorium Performance Community Rate	Performance	10% of Gross Box Office OR \$500 (whichever is greater)
Flett Studio Performance Professional Rate	Performance	10% of Gross Box Office OR \$500 (whichever is greater)
Flett Studio Performance Community Rate	Performance	10% of Gross Box Office OR \$200 (whichever is greater)
Main Auditorium Non-Performance Professional Rate (eg. meeting, seminar, rehearsals, etc)	Hour	\$90
Main Auditorium Non-Performance Community Rate (eg. meeting, seminar, rehearsals, etc)	Hour	\$55
Flett Studio Non-Performance Professional Rate	Hour	\$50
Flett Studio Non-Performance Community Rate	Hour	\$25
Foyer Only Professional Rate	Hour	\$55
Foyer Only Community Rate	Hour	\$30
Collins Room Professional Rate	Hour	\$35
Collins Room Community Rate	Hour	\$20
Piano (professional hire)	Performance	\$330.75
Dance Floor Tarkett	Event	\$500

Dark Days

Where the Theatre or Studio is hired over a period of multiple days or weeks and not used on any particular day in that period the Dark Day Theatre Hire Rate will apply.

	Per	
Dark Day Main Auditorium Professional rate	Day	\$525
Dark Day Main Auditorium Community rate	Day	\$315
Dark Day Flett Studio Professional rate	Day	\$220
Dark Day Flett Studio Community rate	Day	\$100

Staff

Staff – as per hirer agreement (Minimum four hour call, 25% loading Saturdays, 50% loading Sundays, Overtime rates outside 7:00am-11:00pm and for missed meal breaks)	Per Hour (base rate)	\$55.00
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Generally two technicians rostered any time the building is hired. Actual staff levels at the discretion of management based on the hirer's stated requirements and communicated in writing to the hirer prior to the booking. Extra staff will be rostered and charged to the hirer at the Theatre Manager's discretion should the hirer's requirements change.

Booking Deposit

MEC

Main Auditorium Professional Rate	Event	\$500
Main Auditorium Community Rate	Event	\$250
Flett Studio Professional Rate	Event	\$250
Flett Studio Community Rate	Event	\$125

Contingency bond required to confirm booking. Refunded if all contract conditions are met. Not refundable in the event of cancellation by the hirer.

Merchandise

Foyer space provided for Merchandise sales (not including staff, display equipment, etc)	10% of gross sales
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Ticket Fees (paid by the ticket purchaser)

Booking fee where the ticket price is \$0	Nil
Booking fee where the ticket price is \$0.01 to \$10.00	\$1.10 per ticket
Booking fee where the ticket price is \$10.01 to \$29.99	\$2.20 per ticket
Booking fee where the ticket price is \$30.00 and over	\$3.50
Exchange Fee	\$5.00 per transaction
Refund fee	\$5.00 per transaction
Postal delivery of tickets (per transaction)	\$5.50 per transaction

Other

Marketing costs will be agreed on in consultation with Entertainment Centre Management. Event cancellation fees may be applicable dependant on associated costs. Catering can be arranged for your cast, crew and audience. Cleaning costs as per client agreement.